



**Jacksonville Classical Academy, Inc. (JXC – Riverside Campus)
Jacksonville Classical Academy East (JXCE – Ft. Caroline Campus)**

Agenda for Joint Board of Directors Regular Meeting
Location: 2043 Forest Street, Jacksonville, FL 32204
February 8, 2024, 11:30 a.m.

Members in Attendance

- Mr. John D. Rood
- Mr. Len Allen (via phone @ 11:32am)
- Dr. Allison DeFoor
- Ms. Shantel Davis, JXC Parent Liaison (via phone)
- Ms. Rebecca Dugger (via phone)

School Personnel in Attendance

- Mrs. Lindsay Hoyt, Executive Director
- Ms. Lancy Hinson, Preschool Director
- Ms. Kate Richardson, JXCE Parent Liaison
- Mr. Nick Barker, JXC Principal
- Ms. Shelly Domingo, JXCE Principal
- Ms. Allison Becka
- Mr. Rick Davis

Members Absent

- Mr. Daryl Gottlieb
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1. Meeting Called to Order by Mr. Rood at 11:33 a.m.
2. Attendance Roll Call recorded by Mr. Rood.
3. Adoption of Agenda
Motion to approve the adoption of agenda was made by Dr. DeFoor and seconded by Ms. Davis. Motion unanimously approved by the Board.
4. Adoption of Minutes
Motion to approve the adoption of minutes was made by Dr. DeFoor and seconded by Ms. Dugger. Motion unanimously approved by the Board.
5. Public Comments
 - a. *An email was received by Mr. Andrew Schmidt regarding the capacity to accommodate the number of school classes in the future, especially since the Riverside campus will be utilized for the Ft Caroline campus high school students. (All board members were emailed a copy of email.)*
 - b. *An email was received from Ms. Belinda Bishop regarding the 9th grade. (All board members were emailed a copy of email.). Ms. Bishop also spoke to the board regarding these issues via zoom.*
6. Chairman's Report
Mr. Rood reported on our literacy goals. The students are exceeding expectations with phonics. He said opening up the Pre-K4 program will get students better prepared for kindergarten. He reported that the gym plans are at 60%. He said the plan is to start in the summer and completion in 12 months. He said that work has begun on the 2024 fundraising. Tours have been set-up over the next 2 months. He mentioned material was being developed to share with potential donors. He mentioned work has begun on legislation for creating classical designation with priority for lottery and classical teacher certification. Teacher recognition – we gave our teachers a \$1k bonus at Christmas. We also held a Christmas party for the first time.

7. **JXC Principal's Report – Nick Barker**

Mr. Barker said he is very pleased, hopeful, and inspired on the direction of the school. Leadership has been phenomenal. Ms. Rigby has been excellent in helping with reading intervention in the lower school. He said they are providing structure to help kids who are in most need for intervention, and seeing growth and progress. Mr. Seville has done a wonderful job of coaching our teachers. Great improvements of teachers, learning to better deliver content. Partnership with Flagler College continues and they are providing excellent development for our teachers. There will be a workshop at Flagler on 2/17 to discuss the cultivation of virtue, along with other topics. He said AP courses will be offered next year.

8. **JXCE Principal's Report – Shelly Domingo**

Ms. Domingo said the past month they have been able to spend Title IV money to purchase reading and math intervention kits to support students. Title II money was used to purchase PD books for teachers to pass the certification test. She said so far one teacher has become certified and two more took the test. She said they have hired a 3rd grade teacher and a math coach who will begin on 2/14.

9. **Executive Director Report – Lindsay Hoyt**

Ms. Hoyt said we have rebranded our campuses as Riverside campus and Ft. Caroline campus. We want to feel like a team and both campuses will partner together. She said she is excited about our teachers and leadership. She said people that we are hiring now need to be mission aligned – a calling, not a job. Lots of emails coming in from potential teachers. We are working hard to increase grades. Test data shows scores are improving. She said open enrollment began 2/1. There are 43 applications for the Riverside campus and 17 for the Ft. Caroline campus in less than a week. She mentioned that tours are being held with an average of 9-12 parents for each tour. We are actively looking for someone to teach AP classes at JXC. She said there will be 3 pre-K4 classes with 60 children at Riverside campus and 2 Pre-K4 classes with 40 children at the Ft. Caroline campus. She talked about the new article in Jacksonville Today about Jacksonville Classical.

10. **Financial Report – Allison Becka**

a. JXC Budget to Actual thru 12-31-23

ADDED – Recommend capital improvements amendment for gym of \$500k for electrical and other equipment and \$500k for drainage project.

Motion to approve the Riverside campus capital improvements of \$1 million for gym made by Dr. DeFoor, seconded by Ms. Dugger. Motion approved unanimously by the Board.

b. JXCE Budget to Actual thru 12-31-23

ADDED – Budget amendment to calculate annual interest on the Vestcor Family Foundation loan at 6% (\$224,822), then the foundation will make a unrestricted donation in the same amount.

Motion to approve the JXCE budget amendment which will set the Vestcor Family Foundation loan at 6% with a corresponding contribution to JXCE by Vestcor Family Foundation made by Mr. Allen, seconded by Ms. Davis. Motion approved unanimously by the Board.

c. JXC Preliminary Budget for FY2024-2025

d. JXCE Preliminary Budget for FY2024-2025

Motion to accept 10c & 10d for the JXC & JXCE Preliminary Budget for FY2024-2025 made by Dr. DeFoor, seconded by Ms. Dugger. Motion approved unanimously by the Board.

11. **Capital Project Report – Rick Davis**

a. JXCE – Ft. Caroline Campus

- *Basketball court is complete with 3 goals. There was an issue with the striping coming off, so this will be resolved over spring break.*
- *Acoustical panels have been installed in the former Chapel / Music Room.*
- *Building signage has been ordered for the front of the building.*
- *Initiated rezoning process to permit portable classrooms.*

To do:

- *Adding pavers and sidewalk between the play structure and the building (This involves bollard relocation and additional lighting),*
- *Pre-K furniture*
- *Exploring canopy and shade options*
- *Irrigation repairs made and ready to fertilize March 1st.*

- b. JXC – Riverside Campus
- *Soil borings done on the gym site to finalize the foundation plan*
 - *Soil borings done on the wet retention pond behind the school to convert to a dry pond for a playground when gym construction starts.*
 - *30% architectural plans have been reviewed and commented on.*
 - *60% architectural plans have been reviewed, but not commented on.*
 - *3rd party weight room design underway.*
 - *Installed a wireless irrigation controller that the facility manager can control from his phone and monitor to determine if the system is not performing.*
 - *Bookshelves and children’s books added in a remedial reading room.*
 - *Resource Center alarm is now working and finalizing last draw and grant reimbursement with the State.*

To Do:

- Window frosting in kindergarten classrooms and upper school hallway that faces east.
- Install new playground equipment on the Pre-K playground.
- Explore the possibility of additional NMTC for gym.

12. Audit Committee Report – None

13. Nominating Committee Report - None

14. Unfinished Business – None

15. New Business

- a. JXC/JXCE Updated 2023-2024 School Calendar Approval - VOTE
- b. JXC/JXCE 2024-2025 School Calendar Approval - VOTE
- c. JXC/JXCE 2024-2025 School Staff & Faculty Calendar Approval – VOTE
Motion to approve 15a. thru 15c. JXC/JXCE school calendars made by Ms. Davis and seconded by Mr. Allen. Motion approved unanimously by the Board.
- d. JXC/JXCE Current Enrollment Capacity Approval – VOTE
- e. JXC/JXCE 2024-2025 Enrollment Plan Approval – VOTE
Motion to approve the JXC & JXCE current enrollment capacity and the 2024-2025 Enrollment plan made by Dr. DeFoor, seconded by Ms. Dugger. Motion approved unanimously by the Board.
- f. JXC/JXCE Out of Field Teachers List for Survey 3 Approval – VOTE
Motion to approve the JXC/JXCE Out of Field Teachers List for Survey 3 made by Mr. Allen, seconded by Ms. Davis. Motion approved unanimously by the Board.
- g. JXC/JXCE Accounting Policy Revisions Approval – VOTE
Motion to approve the revisions to the JXC/JXCE Accounting Policy made by Ms. Dugger, seconded by Ms. Davis. Motion approved unanimously by the Board.

16. Board Comments

Chairman Rood discussed the importance of attending the next annual board meeting on June 13th. He thanked everyone for their time today.

17. Adjournment – 12:27 p.m.

Next Annual Board Meeting – June 13, 2024 at 11:30 a.m. at JXC.