



**Jacksonville Classical Academy, Inc. (JXC – Riverside Campus)
Jacksonville Classical Academy East (JXCE – Ft. Caroline Campus)**

Minutes for Joint Board of Directors Annual Meeting

Location: Jacksonville Classical Academy Resource Center, 2043 Forest Street, Jacksonville, FL 32204

June 13, 2024, 11:30 a.m.

Board Approved

Members in Attendance

- Mr. John D. Rood, Board Chairman (via phone)
- Mr. Len Allen, Vice Chair
- Mr. Daryl Gottlieb, Secretary/Treasurer
- Ms. Shantel Davis, JXC Parent Liaison
- Dr. Allison DeFoor
- Ms. Rebecca Dugger (via phone)

School Personnel in Attendance

- Mrs. Lindsay Hoyt, Executive Director
- Ms. Kate Richardson, JXCE Parent Liaison
- Ms. Sydnee Larsen
- Ms. Lancy Hinson
- Ms. Allison Becka

Members Absent

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1. Meeting Called to Order by Mr. Rood at 11:36 a.m.
 2. Attendance Roll Call recorded by Mr. Rood.
 3. Adoption of Agenda
Motion to approve the adoption of agenda with deletion of item 14h and addition of 6/5/2024 meeting minutes made by Mr. Gottlieb, seconded by Mr. Allen. Motion unanimously approved by the Board.
 4. Approval of Minutes
Motion to approve the 04/18/24 Joint Regular Board Meeting minutes and 6/5/2024 Joint Special Board Meeting minutes made by Mr. Gottlieb, seconded by Ms. Dugger. Motion unanimously approved by the Board.
 5. **Public Comments – None**
 6. **Chairman’s Report – John D. Rood**
 - a. Mr. Rood discussed the vibrant, cheerful end to the school year. He hosted a tour on the last day of school in which the participants made a \$50,000 donation to the school. He is looking forward to next school year. Mr. Rood also discussed the gym groundbreaking and the End of the Year Staff party hosted at his house.
 - b. Mr. Rood discussed school grade projections for next school year and the addition of new resources to improve reading, math, and science scores amongst students. The school is focused on raising the Fort Caroline and Riverside school grades for the 2024-2025 school year.
 7. **Executive Director’s Report – Lindsay Hoyt**
 - a. Mrs. Hoyt discussed the completion of year 4 at our Riverside campus and year 2 at our Fort Caroline campus. There have been many changes underway, including the mascot change for both campuses to unify schools. Students voted on “Ace” as the name of the new mascot Jacksonville Classical Academy Jets.



- b. There have been some recent staffing changes as we approached the end of the school year - excellence, joy, and hardwork are the standard for our employees. New additions to our teaching staff including a new Band Director at the Riverside campus and a Music Teacher at the Fort Caroline campus with a dual role teaching musical theater.
- c. Course offerings for Fall 2024 for Upper School students will include dual enrollment and AP courses. The campuses will also be offering Latin beginning in Kindergarten for Fall 2024.
- d. There is full enrollment at the Riverside campus. There are several open spots in Kindergarten and 1st Grade at the Fort Caroline campus. The schools have an 88% retention rate of students.
- e. In Spring 2024, there were 9 clubs offered at the Riverside campus and 3 clubs at the Fort Caroline campus. Starting Fall 2024, Riverside will offer new student-led clubs, including yearbook, young life, etc. For athletics, the Riverside campus will offer volleyball, cheerleading, and golf in Fall 2024. There were several exciting events, including Gov. DeSantis signing house bill 1285, Muffins with Moms, the Spring Carnival, Jumbo Shrimp Spirit Night, and the Fun Run.
- f. There are 4 weeks of summer camps taking place at the Riverside campus. This includes Flagler College Rhetoric camp for Grades 6 and up. There are 30 students participating in this camp.
- g. The Riverside campus Principal and Fort Caroline campus Asst. Principal are currently participating in professional development at Flagler College and the Facilities Team is performing maintenance, re-waxing floors, carpet cleaning, etc.
- h. Principal Update - Nick Barker (Riverside) - Less than one year ago, the school hired teachers who were new to the school and new to classical education. The team came together to support, encourage, and challenge each other in pursuit of the mission. Through the work of the outstanding staff, there has been excellent advancement in academic growth and development of character in the students. The Upper School students showed excellent EOC passing rates in Biology, Algebra, and Geometry. The large majority of the students in lower school scored above the state standard - many far above!
- i. Principal Update (Fort Caroline) - Ms. Spanswick is currently serving in the interim Principal role, Ms. Claudia Shisler is serving as the new Assistant Principal at FC as well as a Math Coach. Math and reading scores have seen improvements this school year.

8. Capital Project Report – (Rick Davis) - John D. Rood

- a. Construction on the new gym has begun. Rick completed a quarterly inspection of each school. His assessment determined the schools never looked better. Maintenance and inventory is very well managed.
- b. The Resource Center funding has been approved with the state of Florida and we expect payment in June or July.

9. Pre-K Director’s Report – Lancy Hinson

- a. The inaugural year at the Riverside campus was very successful, with 2 full classes totaling 35 students. The Riverside campus will be adding a third class to have 51 students total in the Fall 2024.
- b. The first PreK graduation ceremony had about 150 attendees. At graduation, students received a Children’s Book of Virtues and Class of 2037 sweatshirt. Principal Barker gave a charge to parents to set up their students for success in Kindergarten. Ms. Hinson reports that 100% of PreK students were able to sign their names and almost 90% of PreK students are able to read 3 letter words as well.
- c. Fort Caroline will open 2 PreK classes for Fall 2024.

10. Audit Committee – Daryl Gottlieb



- a. Mr. Gottlieb says the Audit Committee reviewed the amended budget for 2024-2025. Mr. Gottlieb will schedule a board workshop to review final FY24 numbers. The Audit Committee recommends approval of amended 2024-2025 budgeting and JXC/E Financials.

11. Financial Report – Allison Becka

- a. Review JXC/JXCE Proposed Amended FY24-25 Budget – VOTE
Ms. Allison Becka reminded the board that the funds from the state for the resource center were provided by the vestcor family foundation and the funds received will pay off this loan. Ms. Becka also reviewed the budget and answered questions from the board. Mr. Gottlieb told the Board the Audit Committee was recommending approval of the amended budget.

Dr. DeFoor made the motion to approve the amended 2023-2024 budget for JXC and JXCE. The motion was seconded by Ms. Davis and unanimously approved by the Board.

- b. JXC Budget to Actual Financial Statements – March 31, 2024
- c. JXCE Budget to Actual Financial Statements – March 31, 2024

12. Nominating Committee Report - None

13. Unfinished Business – None

14. New Business

- a. Approve JXC/JXCE Executive Director, Lindsay Hoyt, Contract for FY2025 – VOTE
After review and discussion, a motion to approve the employment contract with Mrs. Hoyt was made by Dr. DeFoor, seconded by Ms. Davis. Motion approved unanimously by the Board.
- b. Approve current Parent Liaison for JXC (Sydnee Larsen) & JXCE (Kate Richardson) for FY2025 – VOTE
- c. Approve JXC/JXCE 2024-2025 Employee Handbook – VOTE
- d. Approve JXC/JXCE 2024-2025 Family Handbook – VOTE
Motion to approve items 14b-d. made by Ms. Davis, seconded by Dr. DeFoor. Motion approved unanimously by the Board.
- e. Approve JXC/JXCE Grievance Policy – VOTE
- f. Approve JXC/JXCE Updates to Bylaws – VOTE
Motion to approve items 14e-f. made by Mr. Gottlieb, seconded by Ms. Davis. Motion approved unanimously by the Board.
- g. Approve JXC/JXCE’s Official Legal Counsel Updated to Daniel Woodring – VOTE
Motion to approve made by Ms. Davis, seconded by Dr. DeFoor. Motion approved unanimously by the Board.
- ~~h. Approve JXC/JXCE Auditor – VOTE
Removed from the agenda.~~
- i. Election of JXC/JXCE Board Members & Officers – VOTE
Motion to nominate and approve a new three-year board term for Mr. Rood and Dr. DeFoor made by Ms. Dugger, seconded by Mr. Gottlieb. Motion approved unanimously by the Board.
Motion to nominate and approve slate of officers, including Board Chair, Mr. Rood, Vice Chair, Mr. Allen, and Secretary/Treasurer, Mr. Gottlieb was made by Ms. Dugger, seconded by Ms. Davis. Motion approved unanimously by the Board.
Motion to approve Nominating Committee members and officers, Chairman, Dr. DeFoor, and Member, Mr. Rood, and Audit Committee members and officers, Chairman, Mr. Gottlieb, and Member, Mr. Rood, made by Ms. Dugger, seconded by Ms. Davis. Motion approved unanimously by the Board.



- j. Approve JXC/JXCE FY2024-2025 Board Meeting Schedule – VOTE
Motion to approve made by Ms. Davis, seconded by Dr. DeFoor. Motion approved unanimously by the Board.
- k. Approve JXC/JXCE Progressive Discipline Policy – VOTE
- l. Adopt Duval County Public School’s Pupil Progression Plan for JXC/JXCE – VOTE
- m. Approve JXC/JXCE 2024-2025 Student Code of Conduct – VOTE
- n. Approve JXC/JXCE Comprehensive Evidence Based Reading Plan (CERP) – VOTE
Motion to approve items 14k-n. made by Ms. Davis, seconded by Dr. DeFoor. Motion approved unanimously by the Board.

15. Board Comments

Mr. Rood thanked the board for attending this meeting. Mr. Gottlieb will coordinate a workshop in relation to the 2024-2025 budget and 2023-2024 actuals.

16. Adjournment – 1:08 p.m.

*Next Regular Board Meeting – September 19, 2024 at 11:30 a.m.
at Jacksonville Classical Academy Resource Center.*