



Jacksonville Classical Academy, Inc. (JXC – Riverside Campus) Jacksonville Classical Academy East (JXCE – Ft. Caroline Campus)

Minutes for Joint Board of Directors Regular Meeting

Location: Jacksonville Classical Academy Resource Center, 2043 Forest Street, Jacksonville, FL 32204

April 24, 2025 11:30 AM

BOARD APPROVED

Members in Attendance

- ☐ Mr. John D. Rood, Board Chairman (via phone)
- ☐ Dr. Allison DeFoor (via phone)
- ☐ Mr. Daryl Gottlieb, Secretary/Treasurer
- ☐ Mr. Len Allen, Vice Chair (via phone)
- ☐ Ms. Rebecca Stubbs (via phone)
- ☐ Ms. Shantel Davis (via phone)

School Personnel in Attendance

- ☐ Ms. Lindsay Hoyt, Executive Director
- ☐ Ms. Sydnee Larsen, JXC Parent Liaison
- ☐ Ms. Kate Richarson, JXCE Parent Liaison
- ☐ Mr. Nick Barker, Principal (Riverside Campus)
- ☐ Lancy Hinson, Preschool Director
- ☐ Kelly Goddin, SFS Representative (via phone)
- ☐ Mr. Rick Davis (via phone)

Members Absent

1. Meeting Called to Order by Mr. Rood at 11:36 AM.
2. Attendance Roll Call recorded by Mr. Rood.
3. Adoption of Agenda
Motion to approve the adoption of agenda, as amended to add item 14j re: authorization of Executive Director to make edits to the Employee and Family Handbook for JXC and JXCE, made by Dr. DeFoor, seconded by Mr. Gottlieb. Motion unanimously approved by the Board.
4. Approval of Minutes
Motion to approve the 01/28/2025 Joint Regular Board Meeting minutes made by Dr. DeFoor, seconded by Mr. Gottlieb. Motion unanimously approved by the Board.
5. Public Comments – NONE
6. Chairman's Report - John D. Rood
 - a. Mr. Rood discussed recent testing scores with the school's K-3rd graders testing 19 percentage points above the district. The school has hired multiple interventionists to support development in upper grades.
 - b. Mr. Rood also discussed the gym construction project which currently has a scheduled completion date of mid-September.
7. Executive Director's Report - Lindsay Hoyt
 - a. Ms. Hoyt discussed the school's enrollment and number of fully registered students for the 2025-2026 school year. The Fort Caroline campus projected enrollment is 190 students and the Riverside campus projected enrollment is 803 students, with 807 students fully registered at this time. To promote enrollment, JXC has hosted many tours on campus and ran radio and social media ads.
 - b. Ms. Hoyt thanked the Board for their approval of the School Financial Services transition, as it has been easy and unstressful for JXC staff. Ms. Hoyt also discussed the recent change in the Principal role at the Fort Caroline campus. Ms. Hoyt says that JXC has almost completed hiring for the 25-26

school year and has interviews lined up for about 6-7 teachers that are left to hire. Their goal is to have hiring finished by the end of the current school year.

8. PreK Director's Report - Lancy Hinson

- a. Ms. Hinson discussed Prek's beginning preparations for their graduation ceremonies. The Riverside campus will host their 2nd graduation ceremony, and the Fort Caroline campus will host their first.
- b. Ms. Hinson also discussed enrollment in Prek programs for the 2025-2026 school year, with almost 95% of incoming PreK students having attended a private program prior to enrollment in PreK at JXC. For the 2025-2026 school year, the Fort Caroline campus will grow to 2 offered classes, while the Riverside campus will grow to 4 classes, 3 5-day classes and 1 3-day class. Ms. Hinson mentioned the peak of interest in the 3-day class, as many local private programs offer this option.
- c. Ms. Hinson discussed a PreK "victory lap" defined as a child's additional year in Prek to further develop for Kindergarten. Ms. Hinson mentions that the difference in a child's birthday can make a difference in readiness of child for moving up.
- d. Ms. Hinson also discussed the PreK extended day program, which has almost all but 7 enrolled PreK students participating. At the Fort Caroline campus, there are currently 7 PreK students participating in this program because of the Extended Day scholarship from Mr. Rood.

9. Principal's Report - Nick Barker

- a. Mr. Barker discussed the school's retention of staff and students. Mr. Barker says 100% of staff want to return next school year, and the teachers are culture setters and have done a fantastic job.
- b. Mr. Barker also mentioned that testing preparations are the biggest focus at this time. Administration and teachers are building partnerships with parents and getting them onboard and involved in the process.

10. Nominating Committee - NONE

11. Audit Committee

- a. Approve the Engagement Letter from Carr, Riggs, & Ingram for JXC - VOTE
- b. Approve the Engagement Letter from Carr, Riggs, & Ingram for JXCE - VOTE
Motion to approve the Engagement Letters for JXC and JXCE from Carr, Riggs, & Ingram made by Dr. Defoor, seconded by Ms. Davis. Motion approved unanimously by the Board.
- c. Approve Revised FY25 Budget for JXC/JXCE - VOTE
Motion to approve the Revised FY 25 Budget, with one change to be reflected for the Resource Center allocation made by Dr. DeFoor, seconded by Mr. Rood. Motion approved unanimously by the Board.
- d. Approve 2nd Quarter Financial Statements for JXC/JXCE - VOTE
This item does not need to be voted on by the Board.

12. Financial Report - Kelly Goddin

- a. Ms. Goddin said the school has done a great job consistently tracking spending and purchases and has no concerns at this time. Ms. Goddin said without having to transition accounting services, she hopes for a smooth auditing process.

13. Unfinished Business – NONE

14. New Business

- a. Approve JXC/JXCE FY25-26 Proposed Board Meeting Schedule - VOTE
Motion to approve the FY25-26 Proposed Board Meeting Schedule made by Mr. Gottlieb, seconded by Ms. Stubbs. Motion approved unanimously by the Board.

- b. Approve the Articulation Agreement with DCPS-JXC - VOTE
Motion to approve the Articulation Agreement for JXC made by Ms. Stubbs, seconded by Ms. Davis. Motion approved unanimously by the Board.
- c. Approve the Articulation Agreement with DCPS-JXCE - VOTE
Motion to approve the Articulation Agreement for JXCE made by Ms. Stubbs, seconded by Ms. Davis. Motion approved unanimously by the Board.
- d. Parent and Family Engagement Grant (Title 1) - Progress Review
Kate Richardson provided a review of the Parent and Family Engagement Grant.
- e. Approve JXC/JXCE Opt-In Duval County Mental Health Plan - VOTE
Motion to approve JXC/JXCE Opt-In to Duval County Mental Health Plan made by Mr. Gottlieb, seconded by Ms. Stubbs. Motion approved unanimously by the Board.
- f. Approve the JXC/JXCE Food Service Management Company - VOTE
Motion to approve the JXC/JXCE Food Service Management Company made by Dr. DeFoor, seconded by Mr. Gottlieb. Motion approved unanimously by the Board.
- g. Approve JXC/JXCE Final Enrollment Projection FY26 - VOTE
Motion to approve the JXC/JXCE Final Enrollment Projections for FY26 made by Mr. Gottlieb, seconded by Dr. DeFoor. Motion approved unanimously by the Board.
- h. Approve SY25-26 Employee Handbook for JXC/JXCE - VOTE
Motion to approve the Employee Handbook for JXC/JXCE made by Ms. Davis, seconded by Dr. DeFoor. Motion approved unanimously by the Board.
- i. Approve SY25-26 Family Handbook for JXC/JXCE - VOTE
Motion to approve the Family Handbook for JXC/JXCE made by Ms. Davis, seconded by Dr. DeFoor. Motion approved unanimously by the Board.
- j. Approve authorization of Executive Director to make changes to the Employee and Family Handbook for JXC/JXCE- VOTE
Motion to approve the authorization of Executive Director to make changes to the Employee and Family Handbook, with immediate notification to the Board, made by Mr. Gottlieb, seconded by Dr. DeFoor. Motion approved unanimously by the Board.

15. Board Comments

16. Adjournment – 12:58 PM

Next Regular Joint Board Meeting – June 5, 2025 at 11:30am

Approved by the Governing Board on June 5, 2025.

Signed by:



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Daryl Gottlieb

Board Secretary

Jacksonville Classical Academy, Inc.

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