



## JXC Admission of Students Policy

The schools operated by the organization are public charter schools which receive their Charters from the local school district, and as such, complies with all applicable requirements of state law and the public-school system as well as their Charters. Federal law may also apply if the school is the recipient of federal grant funds. As such, schools will admit all students based on space availability through use of the lottery process described below.

### A. Student Selection

As per Florida Statute 1002.33, a lottery will be conducted at each grade level to select students for enrollment. All lotteries will be conducted in a manner that ensures each eligible student receives an equal chance of being selected. Applicants will be selected in random order until all applications have been ordered. In order of selection (with consideration of any applicable preference), applicants will be offered admission until all seats have been filled. The remaining students' names will be placed on a waiting list in the order in which their names were selected.

### Enrollment Deadlines

The school operations manager shall develop an enrollment schedule each year to establish the enrollment deadlines. The initial student selection lottery will be conducted at least six months prior to the opening of the school year. The initial application period must be at least 60 days and be advertised on the school's website and through other methods allowed for within the budget. The initial application period will have a beginning and end date.

After the initial application period, the school operations manager shall establish a regular schedule of application windows for the random selection of applications, and post this along with the enrollment schedule. Each subsequent application period will have a beginning and end date. Registration periods will also be posted on the school website.

The deadlines and processes shall be clearly explained on the school's website.

### Non-Discrimination

Consistent with the school's Non-Discrimination Statement, state and federal statutes, the school will not discriminate against any student on the basis of race, ethnicity, color, religion, gender, sex, national origin (including English language learners), marital status, disability or any legally protected class. All students who are eligible to apply shall be included in the student selection lottery and have an equal chance of being selected.

Publication of the enrollment process will include a non-discrimination statement.

### Student Preferences

The following students will be given a priority in the admission process under state law:

1. Students who were enrolled with the organization the year before.
2. Students whose parents are staff members with the organization.
3. Students whose parents are on the founding governing board of the organization.
4. Students who have siblings enrolled with the organization.
5. Students residing in the school district.

#### Selection Process

The selection process will be conducted using third-party software to ensure all students have an equal chance of being selected for enrollment. On the dates specified within the enrollment schedule, the school shall abide by the following selection process.

#### All Applicants will be Placed into the Lottery

In the event that more students apply to, a specific grade, at the school than openings are available, all completed applications received within the enrollment period up until the enrollment deadline will be included in the lottery for the applicable grade.

#### Determine Openings

The school operations manager, in accordance with direction from the governing board, will determine the number of openings to be filled within the lottery process. The number of openings will be determined based on the contractual limits of the Charter Contract, facility limits, and enrollment limits. The board will approve the capacity of the school.