



Jacksonville Classical Academy, Inc. (JXC) Jacksonville Classical Academy East (JXCE)

Agenda for Joint Board of Directors Special Meeting

Location: 2043 Forest St, Jacksonville, FL 32204

January 20, 2023, 12:00 p.m.

MINUTES

Members in Attendance

- Mr. John D. Rood, JXC Chairman
- Dr. Allison DeFoor, JXC Vice Chair,
JXCE Treasurer / Secretary
- Mr. Cleve Warren, JXC Treasurer
- Ms. Shantel Davis (via phone)
- Ms. Rebecca Dugger

School Personnel in Attendance

- Ms. Lindsay Hoyt, Director of
Enrollment and Outreach

Members Absent

- Mr. Len Allen, JXCE Chairman
 - Ms. Colleen Haley, JXC Secretary
 - Mr. Daryl Gottlieb
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1. Meeting Called to Order 12:07 p.m.
2. Attendance Roll Call recorded by Mr. Rood.
3. Agenda
 - a. Approved
4. Public Comments – None
5. Unfinished Business – None
6. New Business
 - a. Base Salary Increase – Vote
Motion made by Dr. DeFoor to raise the teacher base salary to match district, which will increase JXC budget by \$23,000 and JXCE budget by \$32,000. Seconded by Ms. Dugger. Motion approved by a unanimous vote by the Board.
 - b. FHSAA Membership – Vote
Motion made by Dr. DeFoor to apply for membership in the FHSAA. Seconded by Mr. Warren. Motion approved by a unanimous vote by the Board.
 - c. Preschool Approval for JXC & JXCE – Vote
Motion made by Dr. DeFoor to approve Preschool program as presented at JXC to open Fall of 2023. Seconded by Ms. Davis. Motion approved by a unanimous vote by the Board. (Board elected to defer a pre-school start at JXCE for at least one year).
 - d. (Addition to agenda) Enrollment Update – Lindsay Hoyt
 - i. Ms. Hoyt reviewed the current capacity at the school. The board agreed there was no reason to modify the current capacity and agreed that the process of lowering capacity when we lose students in current year should continue.
 - ii. Ms. Hoyt provided an update on the re-enrollment process. She reminded the Board that failure to re-enroll would not prohibit students from returning in the fall. It was a process to determine family satisfaction and identify families that notified us that they would not be returning. This information is helpful when determining available capacity for next year. She will provide a final re-enrollment report at the next regular meeting of the Board.

- iii. Ms. Hoyt discussed marketing activities, parent meetings, and scholar events, including clubs and field trips.

7. Board Comments

- a. Mr. Rood updated the board on the scholar's activities, athletic plans, and staffing additions that were under way, including the recent hire of Ms. Courtney Hughes and Ms. Kate Richardson. He also noted that a new special projects / marketing person will be hired in the near future.
- b. Mr. Rood updated the board on fundraising and tours that were conducted since the last board meeting.

8. Adjournment – 1:35 p.m.

Next Board Meeting – February 9, 2023 at 11:30 a.m. at JXCE