



Jacksonville Classical Academy East, Inc.

**A Charter School and Component Unit of the
District School Board of Duval County, Florida**

FINANCIAL STATEMENTS

June 30, 2023



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REPORT





INDEPENDENT AUDITORS' REPORT

Board of Directors
Jacksonville Classical Academy East, Inc.
A Charter School and Component Unit of the
District School Board of Duval County, Florida

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Jacksonville Classical Academy East, Inc. (the "Academy"), a Charter School and component unit of the Duval County Public Schools as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Academy's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Jacksonville Classical Academy East, Inc. (the "Academy") a Charter School and component unit of the Duval County Public Schools as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Academy, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Academy's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Academy's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 to 9 and 30 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2023, on our consideration of the Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Academy's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control over financial reporting and compliance.

Carr, Riggs & Ingram, L.L.C.

CARR, RIGGS & INGRAM, LLC

Tallahassee, FL
October 18, 2023



**MANAGEMENT'S DISCUSSION
AND ANALYSIS**

Jacksonville Classical Academy East, Inc. Management's Discussion and Analysis

Management of Jacksonville Classical Academy East (the "Academy"), offers the following narrative overview and analysis of the financial activities of the Academy for the fiscal year ended June 30, 2023. Readers are encouraged to use this information in conjunction with information furnished in the Academy's financial statements. This summary should not be taken as a replacement for the audit, which consists of the basic financial statements and other supplemental information.

FINANCIAL HIGHLIGHTS

- This is the Academy's first year of school operations
- For the fiscal year ended June 30, 2023, the Academy's total expenses exceeded revenues by approximately \$649,370.
- For the fiscal year ended June 30, 2023, the Academy's total net position is approximately \$2,614,855.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to Academy's basic financial statements. The Academy's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. The basic financial statements present two different views of the Academy through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information to enhance the reader's understanding of the financial condition of the Academy. This document also includes the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*, as well as the management letter required by the Rules of the Auditor General, Chapter 10.850, Audits of Charter Schools and Similar Entities.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide a broad overview of the Academy's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the Academy's financial status as a whole.

The two government-wide statements report the Academy's net position and the current year changes. The net position is the difference between the Academy's total assets and total liabilities. Measuring the net position is one way to evaluate the Academy's financial condition. The government-wide statements are divided into three categories: 1) governmental activities, 2) business-type activities and 3) component units. The governmental activities include the Academy's basic services. The business-type activities are those that the Academy charges for certain services. For the year ended June 30, 2023, the Academy had no business-type activities or component units.

Jacksonville Classical Academy East, Inc. Management's Discussion and Analysis

Fund Financial Statements

The fund financial statements provide a more detailed look at the Academy's most significant activities. A fund is a group of related accounts used to maintain control over resources segregated for specific activities or objectives. All of the operations of the Academy are presented in governmental funds only.

Governmental Funds

Governmental funds are used to account for those functions reported as governmental activities. The Academy's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what money left at year-end is available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting*. This method also has a current financial resources focus. As a result, the governmental fund financial statements provide a detailed short-term view of the financial resources available to finance the Academy's programs. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The Academy adopts an annual budget for its general fund, as required by the Florida Statutes. The budget is legally adopted by management of the Academy and its Board. The budgetary comparison schedule has been included as part of the required supplementary information. The budgetary comparison schedule shows four columns: 1) the original budget as adopted by the Board, 2) the final budget as amended by the Board, 3) the actual resources, charges and ending balances in the general fund, and 4) the variance between the final budget and the actual resources and charges.

Notes to Financial Statements

The notes to financial statements provide additional information essential to the full understanding of the information reported in the government-wide and fund financial statements. The notes to the financial statements start on page 16 of this report.

This report also includes the Independent Auditor's Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*, as well as the management letter required by the Rules of the Auditor General, Chapter 10.850, *Audits of Charter Schools and Similar Entities*.

**Jacksonville Classical Academy East, Inc.
Management's Discussion and Analysis**

GOVERNMENT-WIDE ANALYSIS OF THE ACADEMY

The Academy's net position is summarized as follows:

Governmental Activities

<i>June 30,</i>	2023	2022
<hr/>		
Assets:		
Current assets	\$ 650,466	\$ 40,291
Capital assets, net	5,111,476	5,146,612
Total Assets	5,761,942	5,186,903
<hr/>		
Liabilities:		
Current liabilities	138,572	468,622
Long-term liabilities, net of discount	3,008,515	1,454,056
Total Liabilities	3,147,087	1,922,678
<hr/>		
Net position:		
Invested in capital assets, net of related debt	2,102,961	3,692,556
Restricted	18,134	-
Unrestricted	493,760	(428,331)
Total Net Position	\$ 2,614,855	\$ 3,264,225

Jacksonville Classical Academy East, Inc.
Management's Discussion and Analysis

Change in Net Position

The Academy's net position changed as noted below:

<i>For the year ended June 30,</i>	2023	2022
Revenue:		
Contributions and other revenues	\$ 3,341,951	\$ 219,617
Total revenues	3,341,951	219,617
Expenses:		
Instruction and instruction related services	1,595,995	69,806
Board	25,249	82,060
General administration	336,073	120,000
School administration	938,952	452,388
Facilities acquisition and construction	-	28,844
Student and instructional support services	186,217	-
Fiscal services	3,000	-
Food services	137,019	7,104
Student transportation services	3,325	-
Operation of plant	560,405	117,203
Community services	105,249	260
Debt service	99,837	44,800
Total governmental activities	3,991,321	922,465
Change in net position	\$ (649,370)	\$ (702,848)

Jacksonville Classical Academy East, Inc. Management's Discussion and Analysis

FINANCIAL ANALYSIS OF THE ACADEMY'S FUNDS

Governmental Funds

The focus of the Academy's governmental funds is to provide information on near term inflows, outflows, and balances of usable resources. Such information is useful in assessing Academy's financing requirements. Specifically, unassigned fund balance is a useful measure of a government's net resources available for spending at the end of the fiscal year.

As the Academy completed the year, its governmental funds reported a combined fund balance of approximately \$511,894.

General Fund Budgetary Highlights

During the fiscal year, the Academy made no amendments to its budget. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget once exact information is available; 2) amendments made to recognize changes in funding amounts; and 3) changes in appropriations that become necessary to maintain services.

In the general fund, actual amounts exceeded budgeted revenues by \$124,644. Expenditures were \$783,698 less than budgeted amounts.

CAPITAL ASSETS AND DEBT ADMINISTRATION

The Academy had the following amounts invested in capital assets.

	<u>2023</u>	<u>2022</u>
Land and improvements	\$ 1,468,237	\$ 1,468,237
Building	3,623,447	3,000,575
Equipment	168,286	54,928
Construction in progress	-	622,872
Accumulated depreciation	(148,494)	-
Total capital assets, net	<u>\$ 5,111,476</u>	<u>\$ 5,146,612</u>

More detailed information about the Academy's capital assets is presented in Note 3 to the financial statements.

Jacksonville Classical Academy East, Inc. Management's Discussion and Analysis

Long-term Liabilities

At June 30, 2023 and 2022, the Academy had an outstanding promissory note, in the amount of approximately \$3,737,000 (discounted to \$3,008,515) and \$1,454,056 (discounted to \$435,545), respectively. More detailed information about the Academy's long-term liabilities is presented in Note 3 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Budget Highlights for the Fiscal Year Ended June 30, 2024

Budgeted activities for fiscal 2024 anticipate the following:

- Student enrollment of 308
- Annual revenues of \$4,207,262
- Annual expenses of \$4,169,682
- Annual capital outlay of \$-0-
- Annual debt service of \$-0-

CONTACTING THE ACADEMY'S FINANCIAL MANAGEMENT

This financial report is designed to provide interested parties with a general overview of the Academy's finances and to demonstrate the Academy's accountability for the money it receives. Should additional information be required, please contact the Academy's administrative offices at 5900 Fort Caroline Road Jacksonville, FL 32277.



FINANCIAL STATEMENTS

Jacksonville Classical Academy East, Inc.
Statement of Net Position
June 30, 2023

	Governmental Activities
<hr/>	
Assets	
Cash and cash equivalents	\$ 325,731
Accounts receivable, net	321,519
Other assets	3,216
Capital assets, net	5,111,476
<hr/>	
Total assets	<hr/> 5,761,942 <hr/>
 Liabilities	
Accounts payable	76,444
Accrued liabilities	62,128
Long-term liabilities	
Portion due or payable after one year:	
Notes payable, net of discount	3,008,515
<hr/>	
Total liabilities	<hr/> 3,147,087 <hr/>
 Net position	
Net investment in capital assets	2,102,961
Restricted	18,134
Unrestricted	493,760
<hr/>	
Total net position	<hr/> \$ 2,614,855 <hr/>

The accompanying notes are an integral part of these financial statements.

Jacksonville Classical Academy East, Inc.
Statement of Activities
Year ended June 30, 2023

Functions/programs	Expenses	Charges for services	Program revenues - operating grants and contributions	Program revenues - capital grants and contributions	Net (expense) revenue and change in net position
					Governmental activities
Primary government					
Governmental activities:					
Instruction and instruction related services	\$ 1,595,995	\$ -	\$ 362,823	\$ -	\$ (1,233,172)
Board	25,249	-	-	-	(25,249)
General administration	336,073	-	-	-	(336,073)
School administration	938,952	-	-	-	(938,952)
Student and instructional support services	186,217	-	-	-	(186,217)
Fiscal services	3,000	-	-	-	(3,000)
Food services	137,019	18,676	111,977	-	(6,366)
Student transportation services	3,325	-	-	-	(3,325)
Operation of plant	560,405	-	-	400,831	(159,574)
Community services	105,249	67,877	-	-	(37,372)
Debt service	99,837	-	-	-	(99,837)
Total governmental activities	\$ 3,991,321	\$ 86,553	\$ 474,800	\$ 400,831	\$ (3,029,137)
					General revenues and transfers
					Grants and contributions not restricted for specific purposes
					1,946,657
					Other
					433,110
					Total general revenues and transfers
					2,379,767
					Change in net position
					(649,370)
					Net position at beginning of year, as previously reported
					2,828,679
					Prior period adjustment
					435,546
					Net position at beginning of year, as restated
					3,264,225
					Net position at end of year
					\$ 2,614,855

The accompanying notes are an integral part of these financial statements.

Jacksonville Classical Academy East, Inc.
Balance Sheet – Governmental Funds
June 30, 2023

	General Fund	Special Revenue Fund	Total Governmental Funds
Assets			
Cash and cash equivalents	\$ 307,597	\$ 18,134	\$ 325,731
Accounts receivable, net	321,519	-	321,519
Other assets	3,216	-	3,216
Total assets	\$ 632,332	\$ 18,134	\$ 650,466
Liabilities and Fund Balance			
Liabilities			
Accounts payable	\$ 76,444	\$ -	\$ 76,444
Accrued liabilities	62,128	-	62,128
Total liabilities	138,572	-	138,572
Fund balance			
Restricted	-	18,134	18,134
Unassigned	493,760	-	493,760
Total fund balance	493,760	18,134	511,894
Total liabilities and fund balance	\$ 632,332	\$ 18,134	\$ 650,466

The accompanying notes are an integral part of these financial statements.

Jacksonville Classical Academy East, Inc.
Reconciliation of the Governmental Funds
Balance Sheet to the Statement of Net Position
Year ended June 30, 2023

Amounts reported for governmental activities in the statement of net position are different because:

Fund balances - total governmental funds	\$ 511,894
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	5,111,476
Long-term liabilities and related discounts are not due and payable in the current period and, therefore, are not reported in the funds.	(3,008,515)
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Net position of governmental activities	\$ 2,614,855
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The accompanying notes are an integral part of these financial statements.

Jacksonville Classical Academy East, Inc.
Statement of Revenues, Expenditures and Changes in Fund Balance –
Governmental Funds
Year ended June 30, 2023

	General Fund	Special Revenue Fund	Total Governmental Funds
Revenues			
Intergovernmental			
Florida Education Finance Program	\$ 2,212,553	\$ -	\$ 2,212,553
Federal through state and local	-	474,800	474,800
Capital outlay - State	134,935	-	134,935
Local	519,663	-	519,663
Total revenues	2,867,151	474,800	3,341,951
Expenditures			
Education			
Instruction and instruction related services	1,300,363	283,810	1,584,173
Board	24,949	300	25,249
General administration	336,073	-	336,073
School administration	887,472	38,479	925,951
Student and instructional support services	186,217	-	186,217
Fiscal services	3,000	-	3,000
Food services	-	134,077	134,077
Student transportation services	3,325	-	3,325
Operation of plant	439,676	-	439,676
Community services	105,249	-	105,249
Capital outlay			
Facilities acquisition and construction	113,358	-	113,358
Debt service	99,837	-	99,837
Total expenditures	3,499,519	456,666	3,956,185
Other financing sources (uses)			
Debt proceeds	1,554,459	-	1,554,459
Total other financing sources (uses)	1,554,459	-	1,554,459
Net change in fund balance	922,091	18,134	940,225
Fund balance, beginning of year	(428,331)	-	(428,331)
Fund balance, end of year	\$ 493,760	\$ 18,134	\$ 511,894

The accompanying notes are an integral part of these financial statements.

Jacksonville Classical Academy East, Inc.
Reconciliation of the Governmental Funds
Statement of Revenues, Expenditures and
Changes in Fund Balance to the Statement of Activities
Year ended June 30, 2023

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balance - total governmental funds	\$ 940,225
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of depreciation expense in the current period.	(148,494)
Capital outlay, reported as expenditures in governmental funds are shown as capital assets in the statement of net position.	113,358
Long-term debt proceeds are reported as other financing sources in the governmental funds and as long-term liabilities in the statement of net position.	(1,554,459)
Change in net position of governmental activities	\$ (649,370)

The accompanying notes are an integral part of these financial statements.

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Jacksonville Classical Academy East, Inc. (the “Academy”) was organized April 2021 as a Florida nonprofit corporation. The Academy was granted a charter from the Duval County District School Board (District) to operate a public school, grades kindergarten through 6th within the District. The Charter expires June 30, 2027. The District has the option to renew the charter or to terminate it upon expiration, or before its expiration date, based on circumstances defined in the agreement.

Reporting Entity

These financial statements include only the balances and activity of Jacksonville Classical Academy East, Inc. They are not intended to be a complete presentation of the financial position or the changes in financial position of Duval County District School Board in conformity with accounting principles generally accepted in the United States of America (GAAP). The accounting policies of the Academy conform to GAAP, as applicable to charter schools in the State of Florida.

The accounting policies of the Academy conform to generally accepted accounting principles (GAAP) as applied to governmental units. The more significant accounting policies used by the Academy are described below.

In evaluating the Academy as a reporting entity, management has considered all potential component units in accordance with Section 2100: *Defining the Financial Reporting Entity* of the Governmental Accounting Standards Board (GASB) Codification.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government-Wide and Fund Financial Statements (continued)

Separate financial statements are provided for the general fund and special revenue fund which are the only governmental funds. The Academy does not have any proprietary funds or fiduciary funds.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants, contributions, and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues (other than grants) to be available if they are collected within 60 days of the end of the current fiscal period. The Academy considers grants available if collected within one year after year-end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt is reported as other financing sources.

Intergovernmental revenues (except grants) and interest are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within one year of year-end). All other revenue items are considered to be measurable and available only when cash is received by the Academy.

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government-wide Financial Statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds. Separate financial statements are provided for the governmental funds.

Fund Financial Statements

The fund financial statements provide information about the Academy's funds. Separate statements for each fund category—governmental, proprietary, and fiduciary—are presented when applicable. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The Academy reports the following major governmental funds:

The *general fund* is the Academy's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

The *special revenue fund* accounts for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

Budgetary Basis of Accounting

An operating budget is adopted and maintained by the governing board of the Academy pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in the preparation of the fund financial statements.

Appropriations in all budgeted funds lapse at the end of the fiscal year even if they have related encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods or services (i.e., purchase orders, contracts, and commitments). Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. While all appropriations and encumbrances lapse at year-end, valid outstanding encumbrances (those for which performance under the executory contract is expected in the next year) are re-appropriated and become part of the subsequent year's budget pursuant to state regulations.

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

The Academy's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term highly liquid investments with maturities of three months or less from the date of acquisition.

Receivables

Receivables have been reported net of the allowance for doubtful accounts. There was no allowance for uncollectible amounts considered necessary at June 30, 2023.

Restricted Assets

Certain assets of the Academy are classified as restricted assets on the statement of net position and governmental fund balance sheet because their use is limited by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors, grantors, contributors or laws or regulations of other governments. Special restricted asset accounts are used to account for the sources and uses of these limited use assets.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. athletic fields and outside structures), are reported in the governmental activities column in the government-wide financial statements. Capital assets, are typically defined by the Academy as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years.

The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at their estimated fair value at the date of donation.

Land and construction in progress are not depreciated. The other property, plant, equipment, and infrastructure of the primary government are depreciated using the straight-line method generally over the following estimated useful lives:

Buildings	39	Years
Land Improvements	20	Years
Equipment	5 - 10	Years
Textbooks	3	Years

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Accrued Vacation and Sick Leave

The Academy's policy is to grant paid absences for vacation and sick leave. Employees are encouraged to use vacation time in the benefit period in which it is earned. The Academy does not compensate employees for any unused vacation and sick leave.

Long-term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Loan costs are netted against the debt balance and amortized over the term of the loan on a straight-line basis. Interest-free loans are discounted at the Academy's incremental borrowing rate with the discount amortized over the life of the loan.

Categories and Classification of Fund Equity

Net position flow assumption – Sometimes the Academy will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Academy's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund balance flow assumptions – Sometimes the Academy will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the Academy's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Categories and Classification of Fund Equity (continued)

Fund balance policies – Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The Academy itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, specifies the following classifications:

Nonspendable fund balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted fund balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance – The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Academy's highest level of decision-making authority, which is the Board of Directors. Once a commitment is made, the limitation imposed remains in place until a similar action is taken to remove or revise the limitation.

Assigned fund balance – Amounts in the assigned fund balance classification are intended to be used by the Academy for specific purposes but do not meet the criteria to be classified as committed. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned fund balance – Unassigned fund balance is the residual classification for the general fund.

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenues and Expenditures/Expenses

Revenues for current operations will be received primarily from the State of Florida through the District pursuant to the funding provisions included in the Academy's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the Academy reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the Academy is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent (FTE) students reported by the Academy during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the Academy's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 will be the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplied by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services will be provided through the guaranteed allocation designated in Section 1011.62(1)(e)2, Florida Statutes.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes and Rule 6A-1.0453, Florida Administrative Code (FAC). Companies are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6A-1.044 FAC)
- Teacher certificates and other certification documentation (Rule 6A-1.0503 FAC)
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503 FAC)
- Procedural safeguards for weighted programs (Rule 6A-6.03411 FAC)
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC)

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for expenditure of monies are recorded as reservations of budget, is employed as an extension of the statutory required budgetary process. At year-end, outstanding encumbrances represent material purchase commitments for goods and services which were ordered, budgeted, and appropriated, but had not been received or completed at date. Although encumbrances lapse at year-end, it is the intention to substantially honor these encumbrances under authority provided in the subsequent year's budget.

Income Taxes

The Academy is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in these financial statements. The Academy had no unrelated business income for the year ended June 30, 2023.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Subsequent Events

Management has evaluated subsequent events through October 18, 2023, the date that the financial statements were available to be issued. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

Recent Accounting Pronouncements

In May 2020, GASB issued Statement No. 96, Subscription-based Information Technology Arrangements (SBITA). The objectives of this Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022. Implementation of this statement resulted in no material adjustments or additional disclosures.

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 2: RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The following is an explanation of differences between the balance sheet and statement of net position.

The total fund balance of the Academy's governmental funds of \$511,894 on the governmental fund's balance sheet differs from the net position of governmental activities \$1,885,411 reported in the statement of net position. This difference results primarily from the long-term economic focus of the statement of net position versus the current financial resources focus of the governmental funds balance sheet. Details of this difference are as follows:

When capital assets that are to be used in governmental activities are purchased or constructed, the costs of those assets are reported as expenditures in governmental funds. However, the statement of net position includes those capital assets of the Academy. The details of the difference is as follows:

Cost of capital assets	\$	5,259,970
Accumulated depreciation		(148,494)
Capital assets, net of accumulated depreciation	\$	5,111,476

Long-term liabilities applicable to the Academy's governmental activities are not reported as fund liabilities. All liabilities are reported in the statement of net position. The details of the difference is as follows:

Notes payable, net of discount	\$	3,008,515
Long-term liabilities	\$	3,008,515

The following is an explanation of differences between the governmental funds statement of revenues, expenditures and changes in fund balance and the government-wide statement of activities.

The statement of activities and governmental fund revenues, expenditures and changes in fund balance includes a reconciliation between net change in fund balance - total governmental funds and change in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation is governmental funds report capital outlays as expenditures. However, in the statement of activities the costs of these assets are allocated over their estimated useful lives and reported as depreciation expense. Additionally, debt proceeds are reported as revenue from other sources in the governmental funds but recorded as a liability in the statement of net position. The details of this difference is as follows:

Capital outlay	\$	113,358
Loan proceeds		(1,554,459)
Depreciation expense		(148,494)
Net adjustment to net change in fund balance - total governmental funds to arrive at change in net position of governmental activities	\$	(1,589,595)

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 3: DETAILED NOTES ON ALL FUNDS

Deposits

Up to \$250,000 of the Academy's bank balances per bank are covered by federal depository insurance (FDIC). Monies invested in amounts greater than the FDIC coverage are secured by the qualified public depositories pledging securities with the State Treasurer in such amounts required by the Florida Security for Public Depositories Act. In the event of a default or insolvency of a qualified public depositor, the State Treasurer will implement procedures for payment of losses according to the validated claims of the Academy pursuant to Section 280.08, Florida Statutes.

The Academy does not have an investment policy. Florida Statutes, Section 218.415, authorizes the Academy to invest surplus funds in the following:

- The Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, as provided in Section 163.01
- Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency
- Interest bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02
- Direct obligations of the U.S. Treasury

Custodial credit risk – Custodial credit risk for deposits is the risk in the event of the failure of a depository financial institution a government may not be able to recover deposits. Monies placed on deposit with financial institutions in the form of demand deposits, time deposits or certificate of deposits are defined as public deposits. The financial institutions in which the Academy places its deposits are certified as "qualified public depositories," as required under the Florida Security for Public Deposits Act.

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 3: DETAILED NOTES ON ALL FUNDS (Continued)

Capital Assets

Capital assets balances and activity for the year ended June 30, 2023 are as follows:

	Balance, July 1, 2022	Additions	Deletions	Balance, June 30, 2023
<i>Primary government:</i>				
Capital assets				
Construction in progress	\$ 622,872	\$ -	\$ (622,872)	\$ -
Land and improvements	1,468,237	-	-	1,468,237
Building	3,000,575	622,872	-	3,623,447
Equipment	54,928	113,358	-	168,286
Total capital assets	5,146,612	736,230	(622,872)	5,259,970
Less accumulated depreciation				
Building	-	121,747	-	121,747
Equipment	-	26,747	-	26,747
Total accumulated depreciation	-	148,494	-	148,494
Capital assets, net of accumulated depreciation	\$ 5,146,612	\$ 587,736	\$ (622,872)	\$ 5,111,476

Depreciation expense of \$148,494 was charged to governmental activities and allocated to instruction and instruction related services, school administration, food services, and operation of plant.

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 3: DETAILED NOTES ON ALL FUNDS (Continued)

Long-term Debt and Liabilities

On April 2021, the Academy obtained debt financing with the Vestcor Family Foundation. No interest payments are due. Principal is due at maturity in April 2028. The note is unsecured. The principal amount outstanding at June 30, 2023 is \$3,737,959 which is discounted at the Academy's incremental borrowing rate of 4.5% at the beginning of the loan period. The unamortized discount of \$729,444 is netted against the outstanding principal as presented within the statement of net position.

Long-term debt balances and activity for the year ended June 30, 2023 are as follows:

	Balance, July 1, 2022	Additions	Deletions	Balance, June 30, 2023
<i>Primary government:</i>				
Long-term debt	\$ 1,454,056	\$ 1,554,459	\$ -	\$ 3,008,515

Net Investment in Capital Assets

The elements of net investment in capital assets as of June 30, 2023 are as follows:

	Primary Government
<i>June 30, 2023</i>	
Capital assets (net of depreciation)	\$ 5,111,476
Less long-term liabilities for notes payable (limited to capital asset balance)	3,008,515
Net investment in capital assets	\$ 2,102,961

Jacksonville Classical Academy East, Inc. Notes to Financial Statements

Note 4: RISK MANAGEMENT

The Academy is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. There have been no claims in excess of insurance coverage limits during the past three years.

The Academy maintains commercial insurance coverage for workers' compensation through its relationship with a Professional Employer Organization (PEO). The Academy purchases separate commercial insurance coverage for liability and property damage. Coverage for workers' compensation and automobile claims are limited to the maximum liability exposure the Academy faces under Florida statutes. Coverage for general liability claims is a maximum of \$1,000,000 and coverage for umbrella liability claims is a maximum of \$5,000,000.

The commercial insurance carried is a claims incurred policy for which the Academy is covered for claims originating against the Academy during the policy period. The amount of coverage is dependent on the date of the liability-imposing event. The Academy has maintained continuous coverage and does not believe it has any exposure to events which occurred prior to the year ended June 30, 2023.

Note 5: RETIREMENT PLAN

The Academy participates in a multi-employer retirement plan offered by its PEO. All full-time employees of the Academy are able to contribute to the plan. The Academy matches employee contributions to the plan at 100% up to 4.5% of the employee's base salary. Retirement expense was \$6,057 for the year ended June 30, 2023.

Note 6: COMMITMENTS, CONTINGENCIES AND UNCERTAINTIES

During the ordinary course of its operation, the Academy is party to various claims, legal actions, and complaints. While the ultimate effect of such litigation cannot be ascertained at this time, in the opinion of counsel for the Academy, the liabilities which may arise from such actions would not result in losses which would exceed the liability insurance limits in effect at the time the claim arose or otherwise materially affect the financial condition of the Academy or results of activities.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable fund(s). The amount, if any, of expenditures from current or prior years which may be disallowed by the grantor cannot be determined at this time although the Academy expects such amounts not recorded, if any, to be immaterial.

Jacksonville Classical Academy East, Inc.
Notes to Financial Statements

Note 7: PRIOR PERIOD ADJUSTMENT

Net position at the beginning of 2023 has been adjusted to correct an error related to the accounting treatment for an interest-free loan made in prior years. Had the error not been made, the change in net position would have increased by \$435,546.



REQUIRED SUPPLEMENTARY INFORMATION

Jacksonville Classical Academy East, Inc.
Budgetary Comparison Schedule – General Fund

<i>For the year ended June 30, 2023</i>	Budgeted Amounts		Actual	Variance
	Original	Final		
Revenues				
Grants, contributions, and charges for services	\$ 4,296,966	\$ 4,296,966	\$ 2,867,151	\$ (1,429,815)
Debt proceeds	-	-	1,554,459	1,554,459
Total revenues	\$ 4,296,966	\$ 4,296,966	\$ 4,421,610	124,644
Expenditures				
Instruction and instruction support services	1,950,799	1,950,799	1,300,363	650,436
Board	18,025	18,025	24,949	(6,924)
General administration	627,533	627,533	336,073	291,460
School administration	944,440	944,440	887,472	56,968
Student and instructional support services	-	-	186,217	(186,217)
Fiscal services	-	-	3,000	(3,000)
Food services	202,173	202,173	-	202,173
Student transportation services	-	-	3,325	(3,325)
Facilities acquisition	-	-	113,358	(113,358)
Operation of plant	443,698	443,698	439,676	4,022
Maintenance of plant	3,090	3,090	-	3,090
Community services	93,459	93,459	105,249	(11,790)
Debt service	-	-	99,837	(99,837)
Total expenses	4,283,217	4,283,217	3,499,519	783,698
Net change in fund balance	13,749	13,749	922,091	908,342
Fund balance at beginning of year	(428,331)	(428,331)	(428,331)	-
Fund balance at end of year	\$ (414,582)	\$ (414,582)	\$ 493,760	\$ 908,342

See Independent Auditors' Report.



COMPLIANCE SECTION

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors
Jacksonville Classical Academy East, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of Jacksonville Classical Academy East, Inc., (the “Academy”) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Academy’s basic financial statements, and have issued our report thereon dated October 18, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Academy’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Academy’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Academy’s internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described on the next page, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency described on the next page as item 2023-1 to be a material weakness.

2023-1: Significant Audit Adjustments

Condition: For the year ended June 30, 2023, management did not record the adjusting journal entries provided by the predecessor auditor as part of the prior year's audit. In addition, we proposed material adjusting entries as part of the current year's audit in order for the financial statements to be presented in accordance with generally accepted accounting principles.

Criteria: A key element of financial reporting is the ability of management to select and apply the appropriate principles to prepare the financial statements in accordance with generally accepted accounting principles.

Cause: Certain material adjustments related to the accounting for debt proceeds and prior year capitalization were identified subsequent to the start of the audit process.

Effect: The financial statements could be materially misstated if significant adjusting entries were not made.

Recommendation: We recommend that management obtain, review, approve and record all adjusting entries annually.

View of responsible officials: See management's response and Corrective Action Plan beginning on page 38.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described below as item 2023-2 to be a significant deficiency.

2023-2: Absence of Note Agreements

Condition: For the year ended June 30, 2023, borrowings exceeded the supporting note agreements. Initially, management executed a note agreement for the original borrowings received, but management did not obtain a new or amended note agreement for subsequent borrowings.

Criteria: All debt should be supported by proper documentation that contains amount and terms of repayment.

Cause: Management received debt proceeds that exceeded the original stated amount within the note agreement.

Effect: Documentation of debt borrowings do not support the amount recorded within the financial statements.

Recommendation: We recommend that management obtain amended note agreements to properly document the amount and terms associated with all debt.

View of responsible officials: See management's response and Corrective Action Plan beginning on page 38.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Academy's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted other certain matters that were reported to the management of the School in a separate letter dated October 18, 2023.

The Academy's Response to Findings

The Academy's response to the finding identified in our audit is described in the accompanying corrective action plan. The Academy's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carly Riggs & Ingram, L.L.C.

Tallahassee, Florida
October 18, 2023



**MANAGEMENT LETTER AND
INTERNAL CONTROL RECOMMENDATIONS**

Management Letter as Required by Section 218.39(4) Florida Statutes

To the Board of Directors
Jacksonville Classical Academy East, Inc.

REPORT ON THE FINANCIAL STATEMENTS

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Jacksonville Classical Academy East, Inc. (the "Academy"), as of and for the year ended June 30, 2023, and have issued our report thereon dated October 18, 2023.

AUDITORS' RESPONSIBILITY

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

OTHER REPORTING REQUIREMENTS

We have issued our Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated October 18, 2023, should be considered in conjunction with this management letter.

PRIOR AUDIT FINDINGS

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no findings and recommendations in the preceding annual financial audit report.

OFFICIAL TITLE

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity and the Academy code assigned by the Florida Department of Education be disclosed in this management letter. The official title of the entity is Jacksonville Classical Academy East, Inc.

FINANCIAL CONDITION AND MANAGEMENT

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the Academy has met one or more of the condition(s) described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that the Academy did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Management Letter as Required by Section 218.39(4) Florida Statutes

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the Academy. It is management's responsibility to monitor the Academy's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same. The financial condition assessment was done as of the fiscal year-end.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we provided the following recommendations:

2023-1: Significant Audit Entries – (Material Weakness)

During the audit, we noted that management had not recorded the adjusting journal entries provided by the predecessor auditor. Additionally, certain material adjustments were identified for the accounting of debt proceeds. We recommend that management obtain, review, approve and record these entries annually to ensure accurate records.

Management's Response: The School agrees that certain audit adjustments for the year ended June 30, 2022 were not recorded as well as material adjustments related to debt proceeds. The School contracted with The Optima Foundation, Inc. to provide management services to the School including but not limited to personnel management, facility operation and management, business administration, budgeting and financial reporting, maintenance of financial and student records. The School paid The Optima Foundation, Inc. in excess of \$732,000 for these services for the fiscal year ended June 30, 2023. However, The Optima Foundation, Inc. failed to record the audit adjustments provided for the year ended June 30, 2022. The governing board of the School terminated the contract with the Optima Foundation, Inc. effective June 30, 2023. The governing board has put into place a management team with appropriate experience, knowledge and skill to operate the School effectively and efficiently as of July 1, 2023. The School has instituted processes and procedures to ensure all journal entries are made timely and are in agreement with audited balances.

2023-2: Absence of Note Agreements – (Significant Deficiency)

During the audit, we noted borrowings from a third party which exceeded supporting note agreements. Initially, a note agreement was executed for the original borrowings received, but subsequent borrowings were received with no supporting agreement or amendments to the original note agreement. We recommend that management work with the third party to update the note agreement for the amount ultimately received and due as well as the terms for repayment.

Management's Response: The School agrees advances were made to the School by a related party with no interest and no term for repayment. At the next governing board meeting, the board will ensure the note agreement will be updated to reflect the recommendation.

Management Letter as Required by Section 218.39(4) Florida Statutes

2023-3: Equity Rollforward – (Improvement Point)

As part of the audit, the Academy's equity did not rollforward appropriately. While the differences were not material to the financial statements, management should ensure that all changes in equity accounts are known and explained as they could impact the revenues or expenses of the Academy.

Management's Response: The School agrees that the net position in the School's records did not agree with the audited net position at June 30, 2022. The School contracted with The Optima Foundation, Inc. to provide management services to the School including but not limited to personnel management, facility operation and management, business administration, budgeting and financial reporting, maintenance of financial and student records. The School paid The Optima Foundation, Inc. in excess of \$732,000 for these services for the fiscal year ended June 30, 2023. However, The Optima Foundation, Inc. failed to make audit adjustments and reconcile equity. The School has instituted processes and procedures to ensure all journal entries are made timely and are in agreement with audited balances.

2023-4: Accounts Payable Ledger – (Improvement Point)

During the audit, we noted certain negative balances within the accounts payable listing. While these balances were immaterial to the total, management should review the listing for any unusual amounts, investigate them, and correct them accordingly. If not corrected timely, these differences can accumulate and have a material effect during the year of correction and adjustment.

Management's Response: The School agrees there are credits received from vendors in relation to various invoices. The School contracted with The Optima Foundation, Inc. to provide management services to the School including but not limited to personnel management, facility operation and management, business administration, budgeting and financial reporting, maintenance of financial and student records. The School paid The Optima Foundation, Inc. in excess of \$732,000 for these services for the fiscal year ended June 30, 2023. However, The Optima Foundation, Inc. failed to apply these credit to the future payment of invoices. The governing board of the School terminated the contract with the Optima Foundation, Inc. effective June 30, 2023. The governing board has put into place a management team with appropriate experience, knowledge and skill to operate the School effectively and efficiently as of July 1, 2023. The credits in accounts payable are being tracked and applied appropriately to future invoices.

TRANSPARENCY

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the Academy maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the Academy maintained on its website the information specified in Section 1002.33(9)(p), Florida Statutes.

Management Letter as Required by Section 218.39(4) Florida Statutes

ADDITIONAL MATTERS

Section 10.854(1)(e)4., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

PURPOSE OF THIS LETTER

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, the Board of Directors, applicable management, and the District School Board of Duval County, Florida and is not intended to be, and should not be, used by anyone other than these specified parties.

Carly Riggs & Ingram, L.L.C.

Tallahassee, Florida
October 18, 2023



Duval County Public Schools and Florida Auditor General,

We are in receipt of the audit report for the Jacksonville Classical Academy, Inc. for the fiscal year ended June 30, 2023. We have reviewed the internal control and compliance reports as well as the management letter. Our responses are included below:

2023-1: Significant Audit Entries – (Material Weakness)

During the audit, we noted that management had not recorded the adjusting journal entries provided by the predecessor auditor. Additionally, certain material adjustments were identified for the accounting of debt proceeds. We recommend that management obtain, review, approve and record these entries annually to ensure accurate records.

MANAGEMENT RESPONSE:

The School agrees that certain audit adjustments for the year 06/30/2022 were not recorded as well as material adjustments related to debt proceeds.

The School contracted with The Optima Foundation, Inc. to provide management services to the School including but not limited to personnel management, facility operation and management, business administration, budgeting and financial reporting, maintenance of financial and student records. The School paid The Optima Foundation, Inc. in excess of \$732,00 for these services for the fiscal year ending 06/30/2023. However, The Optima Foundation, Inc failed to record the audit adjustments provided for the year ending 06/30/2022.

The governing board of the School terminated the contract with the Optima Foundation, LLC effective 06/30/2023. The governing board has put into place a management team with appropriate experience, knowledge and skill to operate the School effectively and efficiently as of 07/01/2023.

The School has instituted processes and procedures to ensure all journal entries are made timely and are in agreement with audited balances.

2023-2: Absence of Note Agreements – (Significant Deficiency)

During the audit, we noted borrowings from a third party which exceeded supporting note agreements. Initially, a note agreement was executed for the original borrowings received, but subsequent borrowings were received with no supporting agreement or amendments to the original note agreement. We recommend that management work with the third party to update the note agreement for the amount ultimately received and due as well as the terms for repayment.

MANAGEMENT RESPONSE:

Corrective Action Plan (Continued)

The School agrees advances were made to the School by a related party with no interest and no term for repayment.

At the next governing board meeting, the board will ensure the note agreement will be updated to reflect the recommendation.

If you need any further information, please contact the Academy's offices at (904) 288-7732.

Sincerely,



John D. Rood
Chairman, Jacksonville Classical Academy East

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East Campus